

Assistant Principal Cover Letter

Sender's name -----

Contact details -----

Date -----

Dear -----,

I am enquiring about the opening position of Assistant Principal at -----
----- (mention the name) and would love to be considered for the position. I believe that I have the leadership skills to excel at the opportunity of assistant principal. My experiences and skills align perfectly with what would be required of me at ----- (mention the name).

My teaching experience began at ----- (mention the name) as a -----
----- (mention the position). There, balancing my own schoolwork with teaching, I learned to appreciate both sides of the student dynamics. Students often take teachers for granted, and teachers expect too much. Being able to witness both sides was a real benefit to my growth.

Upon graduating, I accepted a job at ----- (mention the position if any you have) where I was able to hone my skills in the class, working with a class load of nearly ----- (mention no of students) students my first year. For the next ----- (mention years), I continued this work, not only serving as an ----- (mention subject) teacher but also organizing numerous organizations like school clubs and organizations like ----- (mention name).

While working at -----, I would also arrange meetings and events at the school, working as a liaison between students, faculty, and parents. Working with teachers and students is what I continue to do. I am also fond of what I have read about ----- . The size of the student body, as well as the campus itself, feels perfect for the staff to be able to accomplish.

Sincerely,
Your name