Noise Complaint Letter to the Tenant

From, Justin Hood

Property Manager 123 1xZ colony

Main Street Delhi

Date:6 June 2020 To,

Mary Williams

123 XYZ colony Delhi

Subject: Excessive noise Dear Mary,

It has been reported and also documented that a lot of noise has been coming from your rented apartment at XYZ colony. You need to understand that all the residents have the right to live peacefully in the colony.

I request you to respect the concerns of all the residents of the colony and reduce the noise levels at your home. I am thanking you in advance for your cooperation.

Sincerely, Justin Hood