

Board Meeting

10:00 a.m - 2:00 p.m

Meeting Called to Order

Welcome new Board Members

Distribute and Discuss officer Duties/Timetable

- Orientation of officers/Transfer of Materials
- Distribute/discuss latest treasurer's report
- Discuss tranfer of signature on bank accounts,checkbook and Cashbox
- Transfer of gave to new president
- Transfer of equipment (laptop to new secretary and digital camera to new president-elect) and signing of equipment contract
- web e-mail accounts set up for everyone?

Old Business from meeting at spring Conference (if any)

New Business

Board Goals For Upcoming year/projects Brainstorming
HECB administrative Grant application