

Sample Eviction Letter for Non-Payment of Rent

From,
Mr. Rakesh Singh
69/1, 9 Pen Road, Alipore
Kolkata-010

Date: July 18th, 2020

To,
Mr. Suresh Rao
9/7 Sulekha, Jadavpur
Kolkata-23

Subject: Eviction letter for non-payment of rent

Dear Mr. Suresh,

As per the agreement between you and me, I am entitled to timely payment of rent from your end. However, you have not fulfilled this condition.

Due to such failure, I regret to inform you that you will have to vacate the premises within 3 months.

Yours sincerely,

Rakesh Singh

