

Letter to the Company for Salary Transfer to the New Bank Account

From,
Suresh Chopra
28 Yellow Colony
Delhi

Date: 4 May 2020

To,
The Manager
ABX Bank
Delhi

Subject: Request for salary transfer to the new account

Dear Sir/Madam,

I am writing this letter as a request to transfer my salary to my personal account. The details are as follows:

Account no: 76555888
Account name: Suresh Chopra
Bank Name: ABX Bank
Branch: South Delhi, 110016

Kindly do the needful.

Thank you in advance.

Best Regards,

Suresh Chopra
(Signature)

