

# Letter for Transfer of Bank Account to Another Person

From,  
Anil Chopra  
45 Green Avenue  
Delhi - 110016

Date: 4 May 2020

To,  
The Customer Support Manager,  
Indian Bank,  
Delhi - 110016

Subject: Application to transfer an account to another person

Respected Sir,

It to request that I want to change the account holder of my account to another person that is from Anil Chopra to Meera Chopra. Since I have relocated from the city, therefore, I will not be able to operate this account personally. I request you to transfer the account to my daughter's name, whose details I have provided below. The details of my current account also have been provided below:

Account Name: Anil Chopra  
Account No: 78900000  
Bank Branch: Punjabi Bagh

New Account holder:  
Name: Anil Chopra  
Address: 45 Green Avenue, Delhi  
Phone No: 56789-39000

My personal details have been provided below.

Thanking you.  
Anil Chopra  
Phone no: 87557-87654  
(Signature)

