

Late Rent Payment Letter to Landlord

From,
Mr. Rakesh Singh
45/1, 5 Pen Road, Alipore
Kolkata-09

Date: July 18th, 2020

To,
Mr. Suresh Rao
9/7 Sulekha, Jadavpur
Kolkata-23

Subject: Late rent payment to the landlord

Dear Mr. Rakesh,

I, Suresh, would like to inform you that I will not be able to pay the rent this month on the given due date. Due to a financial emergency, I am unable to pay the required amount on time. However, I guarantee to pay the rent after ten to twelve days positively.

Thanking you,

Suresh Rao

