**Request Letter for Work from Home Due to Child Care**



From, Nidhi

Sherwood Estate, Narendrapur Kolkata

Date: 24th, Jan. 2X19 To,

Anand Singh Sherwood Estate, Narendrapur

Subject: Request letter for work from home due to childcare Dear Sir/Madam

I am obliged to have been associated with this organization for such a long time. However, my productivity is being affected as I have to juggle between taking care of my child and managing work. I have been trying to manage both efficiently but facing serious health issues due to the pressure.

Since my child is very small and I am unable to find help to assist me in keeping the balance, I would request you to allow me to work from home.

Thanking you, Nidhi

Assistant Manager