

Sample Thankyou Letter

Hello (HR's/Interviewer's name),

Thank you so much for your time. I really appreciate your taking out time for me from your busy schedule to discuss (Job Position).

It was a great experience and I am excited to join (Company name). It's a great opportunity for me to work with people with such a positive approach. The main point of interest was when you told me (add detail here).

My experience will definitely help me to deal with the upcoming ventures positively.

In case you need any other information, feel free to contact me. I am looking forward to your response.

Thanks again.

(Sign-off)

