

Apology Letter to Patient for Mistake

Dear Jim,

I am writing this letter to you on behalf of my nurse for the negligence she created. I sincerely regret the mistake she committed and let you go through a tough time. I totally understand the depth of mistake she has done and it should not be neglected and therefore we have sent her back for training for a duration of 6 months.

On behalf of my hospital, I'm writing this letter to apologize and to grant you service for free if required..

Thank you so much!

Regards,

Dr. X.

