

# Thank you Letter to Professor for Recommendation

From,  
Sender's name  
Address  
Contact details

Date – DD/MM/YYYY

To,  
Receiver's name  
Address  
Contact details

Subject: -----

Dear -----,

I ----- (mention your name) ----- (working as) -----  
----- with ----- located at ----- (mention the place). I have been your student in ----- at the college  
----- and you have taught me -----  
(mention the subject) and also made me become an expert in that subject. I would like to say thank you to you for recommending me for -----  
----- and enhancing my portfolio when it comes to work and professional scenario.

Your recommendation meant a lot to me and also helped me in getting -----  
----- (mention the reason in detail). So, I would like to thank you once again for recommending me and getting me the -----  
----- of my dreams.

Yours truly,

Your name

