

# Thank You Letter of Recommendation Graduate School

Name of the sender  
Graduation school name  
Address  
Contact details

Date – DD/MM/YYYY

Name of the receiver  
Graduation school name  
Address  
Contact details

Subject: -----

Dear -----,

I ----- (mention your name) student of ----- (mention school name) located at ----- (mention place) would like to thank you for recommending me for ----- (mention the name of the school) to study ----- (mention the subjects).

We have known each other since ----- (mention the years) and it has been my pleasure to be in contact with you and to have a recommendation letter from you. It will affect my overall performance and will also enhance the portfolio that I have created for myself.

Once again, I would like to thank you for recommending me.

Yours truly,

Your name

