

THANK YOU LETTER TO BOSS FOR PROMOTION

From,
Sonya Ray
Ap #315-8441 Eleifend Street
Fairbanks RI 96892
(275) 730-6868

19-04-2014

To,
Hyatt Kramer
1011 Massa Av.
Kent ID 63725
(659) 551-3389

Subject: (*****)

Dear Hyatt Kramer,
I am writing this letter to thank you for the kind of promotion you gave me. Your assurance in my capabilities means a lot and is a great deal to me, Sir/ Ma'am.

All the open advice and sincere support that you gave me have played a significant influence on my development and overall personality. I am surely looking forward to all the new challenges and opportunities for progress that this profile will afford me.

Thank you so much, Sir/ Ma'am.

With regards,
(Your Signature)
Sonya Ray

