

Standard Recommendation Letter

From,
Tamara Howe
3415 Lobortis. Avenue
Rocky Mount WA 48580
(655) 840-6139

Date: 04/08-2000

To,
Keegan Blair
Ap #761-2515 Egestas. Rd.
Manitowoc TN 07528

Subject: (_____)

Dear Keegan Blair,

I am writing this letter to recommend [Name] for [the purpose of writing this letter such as a job position].

I have had the pleasure of knowing [Name] for [number] years as [the way you have known the person, such as a boss, or co-worker, or classmate]. During this period of knowing, I have found [him/her] to be imbued with [positive traits of the person, like dedicated, hard-working, loyal, etc.]

I am confidently recommending [Name of person you are writing this letter for] for [the purpose of writing this letter such as a job position].

Sincerely,
Signature here
Tamara Howe

