

Thank You Email After Business Meeting

From: abcd@Sender's email

To: xyz@Receiver's email

Subject: -----

Dear Drone Peter

Hi! Hope you are doing great.

I Sonas Covey just wanted to say a huge thank you for meeting with me on----- (date and day). I would like to mention that the meeting went quite well and it also made a positive impression on the entire team. That means a lot to me to have this opportunity to talk with you about ----- (the subject of the meeting) and also to learn more about your company.

I would also request you to provide me your feedback on the points we discussed in the meeting.

Once again, I would like to thank you for being a part of the meeting and also will be looking forward to a great future association with you.

Yours sincerely,
Sonas Covey
(Your Signature)

