

SALES PROPOSAL LETTER

Dear Mr. Sinha,

I, Vivian Rogers, am writing this letter on behalf of our company Steelwood Infrastructure Pvt. Ltd. Your company Silverline Construction has been associated with us from the past 5 years and we are proud to be associated with your reputed firm.

However, we have noticed that you have stopped placing orders for the supply of construction materials in the past few months. We had also called the sales department of your company regarding the same but we did not receive any satisfactory reason or response from them.

Therefore, I'm writing this letter to you to understand the exact concerns and reasons behind this. Also, I'm hopeful that you would continue working with us in the future as well. Thank you for giving us your valuable time and I'm waiting to hear from you.

Regards,

Vivian Rogers,

Director – Steelwood Infrastructure Pvt. Ltd

Signature

