

PROPOSAL LETTER FOR PROJECT

Dear Mr. Hunningluns,

I, Farukh Mirza, am writing this letter on behalf of our company Widewood Bridgestone. Last month, we had assigned a project to your company Rigidstone Works that included the construction of a guesthouse on our company premises.

We have learned that the project has been stalled due to the shortage of construction materials. I request you to send the list of materials that you would require to continue with the work and hope that the guesthouse will be constructed within the stipulated time.

Thanks for your support and co-operation.

Yours truly,

Farrukh Mirza

CEO – Widewood Bridgestone

Signature

