

Lease Termination Letter Landlord to Tenant

From,

Name of the Sender -----

Address -----

Contact No.-----

Date-----

To, –

Name of the Recipient-----

Address-----

Contact No.-----

Subject – Termination of Lease Agreement

Dear {Name of the Tenant},

I am writing this letter to remind you that your property lease agreement is all set to expire on 09/06/2019. I regret to inform you that I am not looking forward to renewing the agreement any further. I am bound to take this decision because my relatives are coming from abroad and they need a place to live.

I must say that you have been a great tenant. Right from paying your rent on time to taking care of the property like it's your own home, you were an ideal tenant for me. In case you need a letter of recommendation for renting another property, please feel free to let me know. It would be my pleasure to help you with the same.

Hopefully, I have informed you in advance so that you can make the further arrangements properly.

Wish you all the best for your future.

Thanking you,

Yours Truly,

{Name of the Landlord}

