

Resignation Letter With Immediate Effect No Notice

Mr. Omghu Kumalo
CEO, HR
SEM Marketing Services
Open Gram Street
California, USA – 999901

Dear Mr. Omghu,

I, Steve Robs, have been working in your reputed law firm as a legal assistant for 11 months. Due to unfavorable and sudden circumstances, I will have to resign from my services with immediate effect.

Thursday, 17th July 2018 will be my last working day. I sincerely apologize you for the inconvenience caused due to this.

I regret the fact that I would not be able to serve the two-week notice period and shall explain to you the reasons in person. You have guided me throughout my tenure in this company, and I shall always be grateful for that.

Yours sincerely,
Sids Robs

