

# Sponsorship Agreement Letter

DATE: \_\_\_\_\_

BETWEEN: \_\_\_\_\_ (Sponsor)

\_\_\_\_\_ (Sponsee)

Hi,

I would like to inform you on the behalf of the organization that this letter is a formal notice stating the terms of agreement between both the parties to complete the process of sponsorship.

We are associating with you to ----- (project name) and have been come on the following terms and condition of the sponsorship.

## TERMS OF AGREEMENT:

1.(Mention all the terms of the agreement)

Signed:

\_\_\_\_\_

The sponsor The sponsee

\_\_\_\_\_

Title Title

\_\_\_\_\_

Date Date

Please feel free to contact us for any further details and enquiry.

Yours Sincerely,

Your Name