

Request Letter For Interview In A Company

From,
McKenzie Hernandez
Ap #367-674 Mi Street
Greensboro VT 40684
(168) 222-1592

04-05-2015

To,
Dale Griffin
P.O. Box 854 8580 In Ave
Revere South Dakota 43841

Subject: { _____ }

Dear Dale Griffin,

I am writing this letter regarding the advertisement on Indirect. Com for Senior Analyst position in your company. I went through the profile and job details and found my profile is quite matching to this profile. Hence I will request you to review my profile and advise if it is possible to schedule an interview for the job. I have attached my resume with this mail. Please check if I am suitable for the profile. I would prefer any weekend for the interview. Or you may schedule as your feasible time and let me know prior, I will adjust my schedule accordingly.

Will be waiting for your response.

Sincerely,
(Signature)
McKenzie Hernandez