

Job Experience Letter

Dear Sir/Madam,

This letter is to verify that Ms/Mr. (name of the employee) had worked in our company (company name) as a (designation) from (date of joining) to (last working day).

The highest qualification held by the candidate is (degree or diploma) from (name of university or board) as per our knowledge.

Signature of the employee

Name of the employee

Signature of the authorized person

Name of the authorized person

Designation of the authorized person

Seal or stamp of the organization

Name of the organization

Complete address

