

## Farewell Letter to Boss

Hello Matt,

I take this opportunity to personally let you know that today is my last working day. Although we already had talked and agreed on it, I thought of writing you an email to express my thoughts.

First of all, I would like to thank you for all the patience you showed during my knowledge transition and addressed each query in details. So you were not just a boss, but for me, you had been a great mentor. These two years in this project was full of ups and downs and we have handled many tough times together. In between all the critical issues, my learning has increased a lot and turned me into a more confident person.

I would give you all the credit for that.

You have been one of my favourite managers I have worked with in the past.

As I will not be available in my current contact number and email id, please keep in touch through [jagveer.sumra@gmail.com](mailto:jagveer.sumra@gmail.com).

Thank you for all the help.

Sincerely,

Jagveer Sumra

