

Business Letter for Students

From,
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Date: 01-05-2011

To,
Judith Floyd
361-7936 Feugiat St.
Williston Nevada 58521

Subject: (*****)

Dear Judith Floyd,

I was going through an article posted by your Computer Applications department about a new bi-algorithm expert at one of their center in New York. I am interested in applying for an initial level bi-algorithm programmer at this center.

It is well-known that bi-algorithm programming can generate tremendous development in the inner as well as the outer circle of the organization. It is also efficient in generating customer-centric activities and enhancements. I have recently graduated from ESHED Technical School in California with a major in Computer Sciences. I have also been engaged in technical content writing as mentioned in the enclosed resume with this mail. I have also taken up several courses and worked part-time as a Computer trainer at my University. You can also refer to the resume that I have enclosed herein for further details about the courses undertaken. I will be really glad to meet you according to your ease and exhibit my education and experience details to you. You can contact me at 4589340178 or aura.alumni.in. I will also be available at my home address.

Sincerely,
(Your Signature)
Seth Farley

