

# Request to Cancel My Credit Card

Dear Sir,

Subject : Request to cancel my credit card - abcd efgh ijkl

I have been issued a credit card linked to account bearing number - abcd efgh ifgh. I have been using the card from the past three years and have been very satisfied with the services rendered by your bank. But, due to certain personal reasons, I no longer need the credit card. Therefore, I request you to terminate or cancel it with immediate effect.

The card details are as specified below :

Name on card - Ram Sharma

Card number - efgh ijhg lkdi

Date of expiry - April 2021

CVV - 023

Type of card - Platinum

I have cleared all the dues associated with this card. The last transaction was made in December 2018.

For my future reference and records, I would also like to request you to issue a confirmation letter regarding the termination of this card once it has been done.

Hope the needful will be done.

Thank You,

Yours Sincerely,