

Letter of Appreciation For Services

To,

Date (Date on which letter is written)

From,

Sub: Letter of Appreciation

Dear _____ (Name of the concerning person),

We are writing this letter to thank you for the quality of work provided by you and your team. We are genuinely grateful to you for the cost-effective services, an outstanding customer care team and the level of accountability and dedication demonstrated by you on the project. We must say that the way you conduct your business is brilliant and praiseworthy.

In light of your impeccable services, we would like to continue our association with you for the years to come. The way you find the problem areas and troubleshoot accordingly is great. Plus, the way of your operation in a team is undoubtedly one of your biggest qualities. We are very happy to be associated with you. Moreover, we would be more than happy to recommend your IT and software services to our contacts.

We express our sincere gratitude to you and your team. Thank you for your cooperation and looking forward to more years of association.

Yours truly
XYZ