

Credit Card Cancellation Letter by a Bank

Dear Sir,

Subject - Termination of your credit card bearing number
1234 2358 2938

It is required for you to be informed that your credit card linked to the account bearing number 836462979 has been terminated with immediate effect.

It has been noticed that you have been a serial defaulter and have also not paid the interests on time. In spite of regular warnings from the bank, you have failed to comply with our rules. You have also been unreachable over phone when our collection executives have tried getting in touch with you. We have also not received any communication from you regarding the same.

Therefore, we have decided to levy a fine, details of which shall be communicated to you soon.

We would require you to clear all the dues before we cancel the termination of your credit card.

Any queries regarding the same can be addressed to me over written forms of communication only.

Thank You,

Yours Truly,