

## Authorization Letter for Bank

ABC ---- Road

-----, 00000

Mr. XYZ MNO

Bank of WXZ's Manager

-----, 00000

Re: Account Number 123456Dear Mr. XYZ,

Please be informed that Mr. (Name) is authorized to act on my behalf regarding this account from DD/MM/YYYY to DD/MM/YYYY. I will be in ----- and will not be able to attend my affairs. During this mentioned above dates, Mr. (-----) is authorized to withdraw funds, deposit funds, and initiate wire transfers from this account.

Please call me at this number 00000000000 if you have any questions.

Sincerely,

(Name)

