

Appreciation Letter to Employee

From,
Calista Wise
7292 Dictum Av.
San Antonio MI 47096
(492) 709-6392

Date: 01-01-2017

To,
Theodore Lowe
Ap #867-859 Sit Rd.
Azusa New York 39531

Subject: Thanking you for the excellent year and wishing you happy holidays.

Dear Theodore Lowe,

We have come to the end of this year and I want to thank you for showing such level of zeal and passion towards our organization and helping us to achieve our targets well before time. Joining just 8 months ago, you have adapted well and we are looking for more fruitful work from you.

I wish you Happy New Year in advance and I hope that you come back the next year with the same amount of energy and passion.

Thank You.

Regards,
Calista Wise

